

July 28, 2017

Laura Dewar, MCIP, RPP
Integrated Planning and Public Works
City of Waterloo
100 Regina Street South
P.O. Box 337, Station Waterloo
Waterloo, ON N2G 4A8

Dear: Ms. Dewar:

**RE: Zoning By-law Amendment Applications
Northgate & Erbsville Kartway
OUR FILE 14148A**

We act on behalf of Gabriella Elizabeth Groff and 1017081 Ontario Limited (Northgate) and 1455136 Ontario Inc. (Erbsville Kartway), registered owners of the lands legally described as Part of Lot 28, German Company Tract, Geographic Township of Waterloo, better known as the Northgate and Erbsville Kartway Lands, in the City of Waterloo (the 'subject lands').

Plans of Subdivision, Plans of Condominium and Zoning By-law Amendment applications were submitted on July 7, 2017 to the Region of Waterloo and the City of Waterloo. The City of Waterloo requested additional materials as part its review of the Zoning By-law Amendment applications. In support of the City's request, please find enclosed the following:

- Eight (8) copies of the revised Figure 7 City of Waterloo, Proposed Zoning to be included in the Planning Justification Report;
- Eight (8) copies of the Planning Justification Report Addendum which includes the site specific provisions being requested for the Northgate and Erbsville Kartway Zoning By-law Amendment applications; and
- One (1) original and seven (7) copies of the signature page to be included in the Planning Justification Report.

Electronic copies of the above to be sent via email.

We respectfully request confirmation of receipt of these additional materials and issuance of notice of complete applications. Thank you.

Yours truly,
MHBC

A handwritten signature in black ink, appearing to read 'DAA', followed by a long horizontal line extending to the right.

Dave Aston, M.Sc, MCIP, RPP
Partner

cc. *Paul Britton, MHBC Planning
Region of Waterloo (Shilling Yip)
Paul Grespan, Northgate Land Corp.
1455136 Ontario Inc.*