

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

	YYYY	MM	DD		YYYY	MM	DD						
For the campaign period from (day candidate filed nomination)	2	0	1	8	to	2	0	1	8	1	2	0	1

- Initial filing reflecting finances to December 31 (or 45 days after voting day in a by-election)
- Supplementary filing including finances after December 31 (or 45 days after voting day in a by-election)

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

 Last Name or Single Name
 Freeman

 Given Name(s)
 Diane Lynn

 Office for which the candidate sought election
 Councillor

 Ward name or no. (if any)
 4

 Municipality
 City of Waterloo

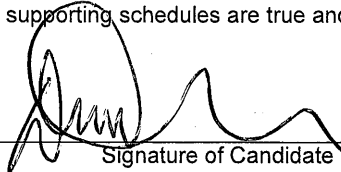
 Spending Limit - General
 \$ 14,429.05

 Spending Limit - Parties and Other Expressions of Appreciation
 \$ 1442.90

- I did not accept any contributions or incur any expenses. *(Complete Boxes A and B only)*


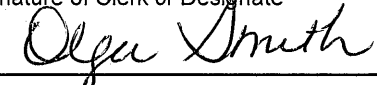
Box B: Declaration

I, Diane Lynn Freeman, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.



Signature of Candidate

2018/11/12
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)	Time Filed	Initial of Candidate or Agent (if filed in person)	Signature of Clerk or Designate
2018/11/12	1:45 pm		

Box C: Statement of Campaign Income and Expenses**LOAN**

Name of bank or recognized lending institution _____

Amount borrowed \$ _____

INCOME

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	5,600.00
Revenue from items \$25 or less	+ \$	_____
Sign deposit refund	+ \$	_____
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	_____
Interest earned by campaign bank account	+ \$	1.08
Other (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
Total Campaign Income (Do not include loan)	= \$	5,601.08 c1

EXPENSES (Note: include the value of contributions of goods and services)**Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 4 of Schedule 1)	+ \$	1,394.00
Advertising	+ \$	3,884.29
Brochures/flyers	+ \$	455.37
Signs (including sign deposit)	+ \$	_____
Meetings hosted	+ \$	_____
Office expenses incurred until voting day	+ \$	115.97
Phone and/or internet expenses incurred until voting day	+ \$	_____
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	_____
Bank charges incurred until voting day	+ \$	_____
Interest charged on loan until voting day	+ \$	_____
Other (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
Total Expenses subject to general spending limit	= \$	5,849.63 c2

EXPENSES**Expenses subject to spending limit for parties and other expressions of appreciation**

1. Volunteer Appreciation Party	+ \$	1,117.09
2. Honourarium	+ \$	100.00
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
Total Expenses subject to spending limit for parties and other expressions of appreciation	= \$	1,217.09 c3

Expenses not subject to spending limits

Accounting and audit	+ \$	_____
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$	_____
Office expenses incurred after voting day	+ \$	_____
Phone and/or internet expenses incurred after voting day	+ \$	_____
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$	_____
Bank charges incurred after voting day	+ \$	_____
Interest charged on loan after voting day	+ \$	_____
Expenses related to recount	+ \$	_____
Expenses related to controverted election	+ \$	_____
Expenses related to compliance audit	+ \$	_____
Expenses related to candidate's disability (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
Other (provide full details)		
1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
Total Expenses not subject to spending limits	= \$	_____ C4

Total Campaign Expenses (C2 + C3 + C4) = \$ 7,066.72 C5

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 - C5)	+ \$	<u>-1,465.64</u>	D1
Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only)	- \$	_____	D2
Total (D1 - D2)	= \$	<u>-1,465.64</u>	
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$	_____	
Surplus (or deficit) for the campaign	= \$	<u>-1,465.64</u>	D3

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 - Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse	+	\$	
Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4)	+	\$	
Total value of contributions not exceeding \$100 per contributor			
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+	\$	50.00
Total value of contributions exceeding \$100 per contributor (from line 1B on page 5; list details in Table 1 and Table 2)			
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+	\$	5,550.00
Less: Contributions returned or payable to the contributor	-	\$	
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	-	\$	
Total Amount of Contributions (record under Income in Box C)	=	\$	5,600.00 1A

Part II – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received	Amount Received \$	Amount \$ Returned to Contributor or Paid to Clerk
Total				

Additional information is listed on separate supplementary attachment

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment	Total	

Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign
 (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value \$
Large Lawn Sign (\$71 each)	2006/10/30	Numatech Industry	10	710.00
24"x18" Signs (\$4.56 each)	2006/10/30	Lakeshore Signs	150	684.00
<input type="checkbox"/> Additional information is listed on separate supplementary attachment	Total			1,394.00

Schedule 2 – Fundraising Events and Activities

Fundraising Event/Activity

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenue

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

	\$		2A	
Number of tickets sold	X		2B	
Total Part I (2A X 2B) (include in Part 1 of Schedule 1)				= \$ _____

Part II – Other revenue deemed a contribution

(e.g. revenue from goods sold in excess of fair market value)

Provide details

1. _____	+	\$		
2. _____	+	\$		
3. _____	+	\$		
4. _____	+	\$		
5. _____	+	\$		
Total Part II (include in Part 1 of Schedule 1)				= \$ _____

Part III – Other revenue not deemed a contribution

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

1. _____	+	\$		
2. _____	+	\$		
3. _____	+	\$		
4. _____	+	\$		
5. _____	+	\$		
Total Part III (include under Income in Box C)				= \$ _____

Part IV – Expenses related to fundraising event or activity

Provide details

1. _____	+	\$		
2. _____	+	\$		
3. _____	+	\$		
4. _____	+	\$		
5. _____	+	\$		
6. _____	+	\$		
7. _____	+	\$		
8. _____	+	\$		
Total Part IV Expenses (include under Expenses in Box C)				= \$ _____

Auditor's Report*Municipal Elections Act, 1996 (Section 88.25)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality

Date (yyyy/mm/dd)

Contact Information

Last Name or Single Name

Given Name(s)

Licence Number

Address

Suite/Unit No.

Street No.

Street Name

Municipality

Province

Postal Code

Telephone No. (including area code)

Email Address

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

 Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Part II - List of Contributions from Each Single Contributor Totalling more than \$100
 Table 1: Monetary contributions from individuals other than candidate or Spouse

Prefix	FirstName	LastName	Address1	City/Town	PostalCode	Date Received	Contribution	Receipt #
Ms.	Karen	Taylor	531 Fountain St. S.	Cambridge	N3H 1J2	28-Aug	1,200	994678
Ms.	Laura	Muirhead	427 Hagen Crt	Waterloo	N2K 4A8	28-Aug	100	994679
Mr.	Ed	Roberts	443 Malibar Drive	Waterloo	N2K 2P7	07-Sep	250	994680
Mr.	Fred	Freeman	88 Northland Cres	Woodstock	N4S 6T5	12-Sep	500	994681
Mr.	Greg	Brooks	568 Sugar Bush Drive	Waterloo	N2K 1Z8	18-Sep	500	994682
Ms.	Leota	Hicks	104-22 St Andrew St	St Marys	N4X 1C5	18-Sep	100	994683
Mr.	George	Georghiadis	175 Cumberland St. Suite 1204	Toronto	M5R 3M9	19-Sep	1,200	994684
Mr.	Ian	Robertson	202-1315 Bishop St.	Cambridge	N1R 6Z2	19-Sep	500	994685
Mr.	Ron	Schwark	346 Golf Course Road	Conestogo	N0B 1N0	22-Sep	100	994686
Mr	Robert	Goodings	294 Douglas Ave	Toronto	M5M 1G4	22-Sep	500	994687
Ms.	Deb	Swidrovich	720 Wilmot Line	Waterloo	N2J 3Z4	09-Oct	100	994688
Mr.	Tim	Ingold	52 Heins Ave	Kitchener	N2G 1Z8	15-Oct	100	994690
Mr.	Jamie	Schlegel	325 Max Becker Drive, Unit 201	Kitchener	N2E 4H5	18-Oct	100	994691
Mr.	Ron	Schlegel	325 Max Becker Drive, Unit 201	Kitchener	N2E 4H5	18-Oct	100	994692
Mr.	Brad	Schlegel	35 Frey Cres	Kitchener	N2E 4L6	19-Oct	100	994693
Mr.	Peter	Benninger	508 Riverbend Drive	Kitchener	N2K 3S2	19-Oct	100	994694
						Total	5,550	

